# **Create Forcepoint Secure Messaging Account**



### NGFCU Secure Message

Ν

Confidential information is secured.

From:

Subject: [secure] how to send secure email

Number of Attachments: 0

This email message has been delivered securely because it may contain sensitive information. Click the link below to access your secure email portal, where you can view and send securely delivered email.

Click here to view secure email.

Please do not reply to this message. This notification is automatically generated.



You will receive a secure email

from us, Northrop Grumman

Federal Credit Union.

NGFCU-DoNotReply

Secure Email Notification

### You have received a secure message from

### Northrop Grumman Federal Credit Union

**Email Details** 

2

Note: You can use this link to access this message in the near future. The link and message will no longer be available after 14 days.

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and send securely delivered email.

Click here to view secure email.

Note: You can use this link to access i

### Click on the link to setup your account.

That will open the new Forcepoint Secure Messaging web page and you will type in the password for your new account that you will y to create and use.



ORCEPOINT Secure Messagir	ıg
Account Creation	
Enter the following information to create you delivery account. This will only need to be c	ir secure message reated once.
Email address:	
Password:	
New password	
Confirm new password	
Password Policy	
Constitute Output	
Security Question: What was the name of the school where you attend	ed: V
Answer Answer is case sensitive	
Answer is case-sensitive.	
Language:	
English	¥
	Create Account



Fill in a password, confirm that password, select a security question from the drop-down menu and type in an answer to your security question. The security answer is case sensitive. This is used in case you forget your password.

See the Password Policy link in blue if you are having problems creating a password.



### Password Policy

A strong password must meet the following requirements:

- Between 8 and 15 characters
- At least 1 uppercase letter
- At least 1 lowercase letter
- At least 1 number
- At least 1 special character; supported characters include:! "#\$%&'()\*+,-./:; < = > ? @ []^\_`{|}~



OK

RCEPOINT Secure Messag	ing
Account Creation	
Enter the following information to create y delivery account. This will only need to be	our secure message e created once.
Email address:	
Password:	
•••••	Valid
•••••	Match
Password Policy	
Password Policy Security Question:	
Password Policy Security Question: What was your favorite place to visit as a child?	▼
Password Policy Security Question: What was your favorite place to visit as a child? work	<b></b>
Password Policy Security Question: What was your favorite place to visit as a child? work Answer is case-sensitive.	•
Password Policy Security Question: What was your favorite place to visit as a child? work Answer is case-sensitive.	•

# Set up a new password and security questions then click "CREATE ACCOUNT".

When you click on Create Account you will get a confirmation to check your email and confirm your account.



### **FORCEPOINT** Secure Messaging

An email confirming the creation of your secure message delivery account has been successfully sent.

An email confirming the creation of your secure message delivery account has been sent to the email address you registered. Open the email in your inbox and click the link to confirm your email address and access the secure message delivery portal. If email confirmation is not received, click Resend Account Confirmation.

Email address:

Resend Account Confirmation

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Go back to your email and click on the link to Confirm Account Creation.

Log in with the new password you just set up. Also, this is the screen you will see any time you receive a secure email from us and need to log in to retrieve it.

You will be taken to your secure email inbox where your secure email will be waiting for you.



Confir	rm Account Creation - Secure Messaging Portal	× .
N	NGFCU-DoNotReply@ngfcu.us Today, 4:22 PM You *	় Reply  ∨
	Confirm Account Creation	
	Click the link below (or copy and paste into your browser) to confirm your email address and access the secure message delivery portal, where you can view and send delivered email.	securely
	https://fpgateway01.norgrumfcu.org:443/wsm/login/pages/login.jsr/ content=055846f00a3a695d4897f4f1e4571a4dc1b9e02b73c8239d9fff2f8e4541ce989f71ac2566ba5789120c443dcf63bcdbfda54cdba156736f099bfa42a4dddb0697e39 8770a875409fbfb10daec266fdbc3be06d4c872b88135c87e2d72bf5329922f724c1aed56869ecbb6bf200d324054973f6c651808dc69dd917369a87c83b43674d5486ea1e 33d226f214a946e57960dc	be41daa7a9135 124293ee0fd4fa
	Please do not reply to this message. This notification is automatically generated.	
	Email protected by TRITON AP-EMAIL via Forcepoint LLC (c) 1996 - 2016 Forcepoint LLC. All rights reserved.	
to	FORCEPOINT Secure Messaging	
	Email address:	
	Password:	
	Forgot my password Log On	



# Forgot Password

If you forgot your password, click on the forgot password link at the Forcepoint Secure Messaging screen.

You will be taken to the Forgot Password page.

Question / Answer will be what you selected when you created your account. After providing the correct answer to your question you will click on the Send Password Reset Link.



### FORCEPOINT Secure Messaging

Er	mail addres	s:			
	accuard:				-
Pa	assword.				_
		Forgot m	v password	Log Or	

### **FORCEPOINT** Secure Messaging Forgot Password Please answer the following security question and click Send Password Reset to receive a link to reset your password. Email address: What was the name of the school where you attended first grade? Answei Answer is case-sensitive. Send Password Reset



After a successful password reset request, you will receive an email with a link to reset your password.



## FORCEPOINT Secure Messaging The password reset link has been sent to your email account. Forgot Password Please answer the following security question and click Send Password Reset to receive a link to reset your password. Email address: What was the name of the school where you attended first grade? Answer Answer is case-sensitive. Send Password Reset



Type in a new password, confirm it and click on Reset Password.

After resetting your password, you will be taken to the login screen where you can now log in and retrieve your secure email.



### **FORCEPOINT** Secure Messaging

Enter the following information to reset your password for secure message delivery.

### Email address:

New password	N
Confirm new password	 13

**Reset Password** 

### **FORCEPOINT** Secure Messaging

Email addres	S:	
Password:		



# Account Settings

To make any changes once you get logged in, you can click on the Account Settings link on the left side and make changes to your security Question and Answer, or change your password. Just be sure to click save on the upper right side to save any changes you decide to make.



### Secure Messaging

Inbo

«			Save
t Items h ount Settings	Email address: Language:	English	
	Change Password Sec Security Question:	urity Question: What was the name of the school where you attended first grade' ∨	
	Change Password:		
	New password:	New password	
		Confirm new password	



# Account Reset

If you forget your password and your security question answer, please reach out to an NGFCU representative and ask to have the account reset. Please provide your email address to reset.

After your email address is reset, you will then need to create a new password, security question, and answer. The same steps you did when creating your Forcepoint Secure Messaging Account. If you need a reminder, please reference the first page.



FORCEPOINT Secure Messaging
Password security question answer is not correct. Please try again.
Forgot Password
Please answer the following security question and click Send Password Reset to receive a link to reset your password.
Email address:
What was the name of the school where you attended first grade?
Answer
Answer is case-sensitive.

### If you have any questions please email memberservices@ngfcu.us or call 800.633.2848





